

## APPENDIX 1 – Westminster Scrutiny Commission

<b>ROUND 1</b> <b>20 July 2022</b>		
<b>Agenda item</b>	<b>Purpose</b>	<b>Responsible Cabinet Member and Executive Director/senior officer</b>
Leader of the Council Q&A	To update the Scrutiny Commission on key areas of work within its remit and Leader's priorities	Councillor Adam Hug, Leader of the Council  Stuart Love, Chief Executive
Updates from Policy and Scrutiny Committees – Annual P&S Work Planning	To consider updates from the Chairs of each Policy and Scrutiny Committee following the first round of meetings, including discussions on their work programmes and with a view to agreeing a consistent approach to frequency and focus of meetings.	n/a – Committee Chairs to update at the meeting
Work programme	To consider and agree the outline work programme for the Scrutiny Commission for the year ahead, with input from the Leader of the Council, the Chief Executive and other officers on how to make best use of the Committee's time and where the Committee will have the biggest impact	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

<b>ROUND 2</b> <b>6 October</b>		
<b>Agenda item</b>	<b>Purpose</b>	<b>Responsible Cabinet Member and Executive Director</b>
Leader of the Council Q&A	To update the Scrutiny Commission on key areas of work within its remit and Leader's priorities	Councillor Adam Hug, Leader of the Council  Stuart Love, Chief Executive
Staff diversity and Inclusion – progress update	To consider the Council's approach to improving diversity and inclusion amongst its staff with a view to ensuring those working for	Councillor Adam Hug, Leader of the Council  Stuart Love, Chief Executive

	the Council represent the communities they serve.	
Council vision update	To receive an update on the refreshed council vision and to discuss impact on the work of the Scrutiny Commission and the wider P&S function	Councillor Adam Hug, Leader of the Council  Pedro Wrobel, executive Director of Innovation and Change.
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

<b>ROUND 3 12 January 2023</b>		
<b>Agenda item</b>	<b>Purpose</b>	<b>Responsible Cabinet Member and Executive Director</b>
Leader of the Council Q&A	To update the Scrutiny Commission on key areas of work within its remit and Leader's priorities	Councillor Adam Hug, Leader of the Council  Stuart Love, Chief Executive
Pay Policy review	To review the Council's Pay Policy ahead of approval at Full council March 20223	Councillor Adam Hug, Leader of the Council  Lee Witham, Director of People Services
Policy and Scrutiny Review	To consider options to improve the Council's approach to Policy and Scrutiny and agree recommendations for implementation.	Councillor Adam Hug, Leader of the Council  Stuart Love, Chief Executive
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

<b>ROUND 4 15 March</b>		
<b>Agenda item</b>	<b>Purpose</b>	<b>Responsible Cabinet Member and Executive Director</b>
Leader of the Council Q&A	To update the Scrutiny Commission on key areas of work within its remit and Leader's priorities	Councillor Adam Hug, Leader of the Council  Stuart Love, Chief Executive
Annual Scrutiny Report	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	n/a - report of the Chief Executive and the Statutory Scrutiny Officer
Future of Westminster Commission update	To consider the work undertaken and recommendations emerging as part of the Future of Westminster Commission	Tbc – lead members of the Commission will be invited to participate along with relevant Members and senior officers
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers